

APPROVED

City of York Board of Architectural Review
Minutes
March 2, 2020

Members present:

Chairperson Beth Bailey
Linda Lowman
Diane Hanlon
Gary Stewart
A. Lee McLin
Gene Gaulin
Quinn Witte

Members absent:

Others present:

Planning Director Breakfield
Zoning Administrator Blackston
(see sign-in sheet)

Chairperson Beth Bailey called the meeting to order at 6:30 p.m.

The first item of business was approval of the draft Minutes from the February 4, 2020 meeting. Upon a Motion by Gene Gaulin, seconded by A. Lee McLin, the Board unanimously approved the Minutes as submitted.

The second item of business was consideration of a certificate of appropriateness (COA) application regarding the site plan for Phase 1 of the new City Park project to be located at 245 Raille Street.

Planning Director Breakfield reminded the Board of requirements from the Historical District Construction Design Standards (HDCDS).

Per the evaluation process detailed in the HDCDS, the Board made the following findings of fact regarding the proposal:

1. The subject property is historic and located in a largely-intact, historically, architecturally, and culturally-significant area.
2. The subject certificate of appropriateness application complied with the HDCDS.

After discussion and upon a Motion by Gene Gaulin, seconded by A. Lee McLin, the Board unanimously conditionally approved the proposed City Park project with the exception of the fencing material to be used. The Board agreed that when a fencing material is officially chosen, it will need to be submitted to and reviewed by the Board.

The third item of business was consideration of a COA application to replace the roof at 14 Wright Avenue.

Planning Director Breakfield reminded the Board of requirements from the Historical District Construction Design Standards (HDCDS).

Per the evaluation process detailed in the HDCDS, the Board made the following findings of fact regarding the proposal:

1. The subject property is historic and located in a largely-intact, historically, architecturally, and culturally-significant area.
2. The subject certificate of appropriateness application complied with the HDCDS.

After discussion and upon a Motion by Gary Stewart, seconded by Diane Hanlon, the Board unanimously approved the application as submitted.

The fourth item of business was consideration of a COA application for new signage at 27 South Congress Street.

Planning Director Breakfield reminded the Board of requirements from the Historical District Construction Design Standards (HDCDS).

Per the evaluation process detailed in the HDCDS, the Board made the following findings of fact regarding the proposal:

1. The subject property is historic and located in a largely-intact, historically, architecturally, and culturally-significant area.
2. The subject certificate of appropriateness application complied with the HDCDS.

After discussion and upon a Motion by Diane Hanlon, seconded by A. Lee McLin, the Board unanimously approved the application as submitted.

The fifth item of business was consideration of a COA application for porch renovations at 21 Wright Street.

Planning Director Breakfield reminded the Board of requirements from the Historical District Construction Design Standards (HDCDS).

Per the evaluation process detailed in the HDCDS, the Board made the following findings of fact regarding the proposal:

1. The subject property is historic and located in a largely-intact, historically, architecturally, and culturally-significant area.
2. The subject certificate of appropriateness application complied with the HDCDS.

After discussion and upon a Motion by Beth Bailey, seconded by Gene Gaulin, the Board unanimously approved the application as submitted.

The sixth item of business was consideration of a COA application for a rear addition at 15 Broad Street.

Planning Director Breakfield reminded the Board of requirements from the Historical District Construction Design Standards (HDCDS).

Per the evaluation process detailed in the HDCDS, the Board made the following findings of fact regarding the proposal:

1. The subject property is historic and located in a largely-intact, historically, architecturally, and culturally-significant area.
2. The subject certificate of appropriateness application complied with the HDCDS.

After discussion and upon a Motion by Quinn Witte, seconded by Diane Hanlon, the Board unanimously approved the application as submitted.

The seventh item of business was consideration of a COA application for an accessory structure at 206 East Liberty Street.

Planning Director Breakfield reminded the Board of requirements from the Historical District Construction Design Standards (HDCDS).

Per the evaluation process detailed in the HDCDS, the Board made the following findings of fact regarding the proposal:

1. The subject property is historic and located in a largely-intact, historically, architecturally, and culturally-significant area.
2. The subject certificate of appropriateness application complied with the HDCDS.

After discussion and upon a Motion by A. Lee McLin, seconded by Quinn Witte, the Board unanimously approved the application as submitted.

The eighth item of business was consideration of a COA application for screening of a generator at 107 East Liberty Street.

Planning Director Breakfield reminded the Board of requirements from the Historical District Construction Design Standards (HDCDS).

After much discussion and by affirmation, the Board deferred action on the application until more definitive information could be received regarding the proposed height of the screening.

There being no further business, the meeting was adjourned at 8:00 pm.

Respectfully submitted,

C. David Breakfield, Jr. AICP, MCP
Planning Director

cc: File, Board of Architectural Review 3/2/2020
Seth Duncan, City Manager